



Lieutenant Governor of Nova Scotia's Queen's 90th Birthday Certificate of Volunteer Service Programme

Criteria: Ninety hours (90hrs or more) of volunteer service to one of the organizations which holds vice-regal patronage in Nova Scotia. For more information visit, www.ltgov.ns.ca

Eligibility period: Nominations may be submitted between 21 April 2016 and 31 December 2016

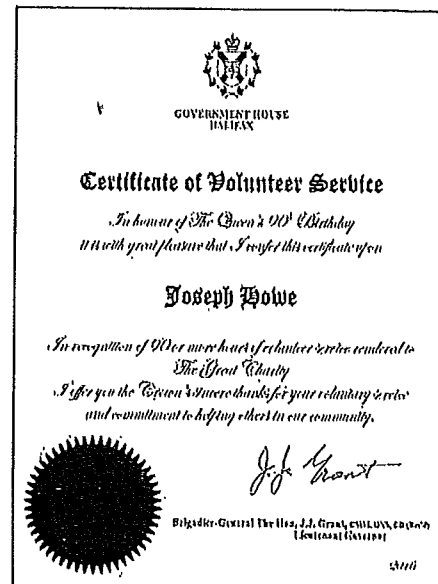
What is the award: A certificate signed by the Lieutenant Governor bearing the name of the recipient and the organization they rendered the 90 hours of voluntary service to.

How will the Certificate be presented: Certificates will be mailed to individuals or organizations.

How is the award administered: Nomination forms are submitted to the Office of the Lieutenant Governor, reviewed and processed.

Who can submit a nomination: Individuals may submit nominations via a printable PDF form that requires certification by the patronage organization in which the 90 hours of volunteer service has been given. Forms may be submitted via email to lgoffice@novascotia.ca or via post to Government House, 1451 Barrington St, Halifax, NS, B3J 1Z2.

Can groups receive the certificate: No, the certificate is intended for individuals only.





Her Majesty The Queen's 90th Birthday Volunteer Certificate

To mark The Queen's lifetime of service, this Certificate is awarded to volunteers who give 90 or more hours of volunteer time from the period 21 April to 31 December 2016.

This certificate is only available to residents of Nova Scotia and to volunteers of the organizations of which the Lieutenant Governor is Honorary Patron. Completed forms will be accepted any time until 31 January 2017. Please complete all sections of the form, ensuring that the number of hours you volunteered is certified by the Executive Director or a member of the Executive of the organization for which you volunteer.

Your Name: (As you wish it to appear on the Certificate)	Your Telephone Number:
Your Mailing Address:	Your Email Address:
Full name of the organization for which you volunteer:	Mailing address of your volunteer organization:
Contact name at your volunteer organization:	Volunteer organization's telephone number:
Length of time you have volunteered with this organization: (Example June 2002 to Present)	Number of hours you have volunteered from 21 April 2016 onwards:
Brief description of your volunteer activities:	To where should your certificate be mailed? (Check One) To your mailing address: OR To your organization's address:
<div style="display: flex; justify-content: space-between; margin-top: 10px;"> _____ _____ </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Your Signature Date </div>	<div style="text-align: center; margin-top: 10px;"> Certification by Organization that hours volunteered by the above person are accurate. </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> _____ _____ </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Title and Signature Date </div>

Please complete this form, print it, sign it, and have it certified by your organization – forms not certified will be returned. Signed forms may be scanned and emailed to: lgoffice@novascotia.ca Alternatively, completed and signed forms may be mailed to: Office of the Lieutenant Governor, Government House, 1451 Barrington Street, Halifax, NS B3J 1Z2. If you have any questions, please do not hesitate to call 902-424-7001.